

Policy & Resources Scrutiny Report

Appendix B

Revenue Budget Monitoring 2015/16 as at 31st December 2015

Forecasted for year to 31 March 2016

Service	Working Budget				Forecasted				Variance For Year £'000	Note
	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000		
Chief Executive's Department										
Chief Executive										
Chief Executive-Chief Officer	353	0	-464	-111	323	0	-464	-140	-29	1
Corporate Savings Target	-610	0	0	-610	-169	0	0	-169	441	2
Corporate Savings Initiative	278	0	0	278	0	0	0	0	-278	3
Chief Executive Total	21	0	-464	-443	154	0	-464	-309	134	
People Management & Performance										
Corporate Serv-Translation	280	-15	-275	-10	328	-15	-275	39	48	4
SCWDP	648	-417	0	231	653	-422	0	231	0	
Practise Placements	64	-67	0	-3	102	-105	0	-4	-0	
Business Support	196	-1	-184	10	184	-1	-184	-2	-12	
Personnel Management	910	-295	-363	252	856	-297	-363	196	-56	5
Consultancy & Development	105	-13	-271	-179	111	-13	-271	-173	6	
Job Evaluation	93	-4	-83	5	98	-4	-83	10	5	
Fitness For Work	575	-235	-247	93	623	-265	-247	110	17	
Corporate Learning & Development	567	-12	-403	151	668	-114	-403	150	-1	
Admin HR	375	0	-319	55	401	-26	-319	55	0	
DBS Checks	113	0	0	113	115	-2	0	113	-0	
Childcare Voucher Scheme	0	0	0	0	218	-218	0	-0	-0	
People Management & Performance Total	3,925	-1,060	-2,147	718	4,356	-1,483	-2,147	726	8	
Admin and Law										
Corp. Mgmt (Chief Exec)	22	0	570	593	21	0	570	591	-2	
Democratic	1,667	0	2,635	4,302	1,666	0	2,635	4,301	-1	
Civic Ceremonial	22	0	67	89	22	-0	67	89	0	
Land Charges Administration	74	-273	84	-116	74	-285	84	-127	-12	
Corporate Serv-Democratic	458	0	-290	168	442	-26	-290	126	-42	6
Corporate Serv-Administration	188	-0	-175	13	174	-0	-175	-1	-14	
Corporate Serv-Legal	1,362	-303	-1,030	29	1,360	-302	-1,030	27	-2	
Local Duplicating Centre	25	-63	20	-18	16	-46	20	-10	8	
Corporate Serv-Land Charges	62	0	-62	-0	62	0	-62	-0	0	
Central Mailing	28	0	22	49	28	0	22	49	-0	
Admin and Law Total	3,909	-640	1,840	5,109	3,864	-660	1,840	5,044	-65	

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Customer Focus and Policy										
TIC Team	90	-90	0	0	90	-90	0	-0	-0	
Executive Board Support	6	0	0	6	7	0	0	7	1	
Registrars	373	-232	133	274	396	-255	133	274	-0	
Welsh Language	167	0	-174	-7	167	0	-174	-7	-0	
Communications	16	0	-16	0	10	0	-16	-5	-6	
Press	115	-7	-109	-0	223	-114	-109	0	0	
Direct Communications	516	-256	-264	-5	441	-182	-264	-5	-0	
Customer Services	68	-6	-66	-4	84	-6	-66	12	16	
Carbon Reduction Programme	405	0	0	405	382	0	0	382	-22	7
Domestic Abuse Services Grant	0	0	0	0	38	-38	0	0	0	
Performance Management	476	-19	-460	-2	511	-47	-460	4	7	
Chief Executive-Policy	567	-55	-448	64	554	-26	-448	79	16	
Complaints and Compliments Team	94	0	27	121	71	0	27	98	-24	8
Police and Crime Commissioner	0	0	0	0	9	-9	0	0	0	
Older People's Partnership Fund	0	0	24	24	0	0	24	24	0	
Community Safety Fund	48	-48	74	74	0	-19	74	55	-19	
CCTV Operators	32	0	23	55	49	0	23	72	17	
Local Service Board Activity	9	0	10	19	9	0	10	19	-0	
Equalities	5	0	33	38	5	0	33	38	-0	
Community Safety-Revenue	29	0	0	29	55	-36	0	20	-9	
Community Covenant Grant Scheme	0	0	0	0	25	-25	0	0	0	
LSB Co-ordinator	0	0	0	0	36	-36	0	0	0	
Community Cohesion Fund	0	0	0	0	41	-41	0	0	0	
Local Support Service Framework	0	0	0	0	38	-38	0	0	0	
Customer Services Centres	548	-287	-306	-46	475	-287	-306	-118	-73	9
Contact Centre	594	-79	-473	42	539	-79	-473	-13	-55	10
Careline Chief Exec	0	0	0	0	0	0	0	0	0	
Customer Focus Wales	0	0	0	0	5	-5	0	-0	-0	
Customer Focus and Policy Total	4,157	-1,078	-1,992	1,087	4,259	-1,332	-1,992	936	-151	
Statutory Services										
Elections-County Council	0	0	139	139	12	0	139	151	12	
Registration Of Electors	120	-2	254	373	182	-56	254	380	8	

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	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000		
Coroners	276	0	18	294	268	0	18	286	-8	
Electoral Services - Staff	253	0	-253	0	226	-0	-253	-28	-28	11
Statutory Services Total	649	-2	159	806	688	-56	159	790	-16	
Special Projects (Corporate)										
Sustainability	0	0	49	49	0	0	49	49	0	
Special Projects (Corporate) Total	0	0	49	49	0	0	49	49	0	
Economic Development										
Europe Direct (E)	32	-32	4	4	1	-1	4	4	0	
WWEC Matchfunding for Future Schemes	1	0	14	15	1	0	14	15	0	
SETs Technical Assistance (E)	46	-46	3	3	21	-21	3	3	-0	
RDP Axis 3 Local Partnership (E)	116	-116	3	3	78	-78	3	3	-0	
RDP Leader Running Costs (E)	43	-43	0	0	43	-43	0	-0	-0	
RDP Leader Animation Costs (E)	77	-77	0	0	74	-74	0	0	0	
RDP Leader Implementation Costs (E)	52	-52	0	0	0	0	0	0	0	
Regional Engagement Team (E)	0	0	0	0	1	-1	0	0	0	
West Wales European Centre	446	-306	97	237	270	-95	97	272	35	12
Marketing Tourism Development	483	-20	59	521	457	-3	59	513	-9	
Castles and Princes (E)	0	0	0	0	1	-1	0	-0	-0	
Destination Sir Gar 2 (E)	84	-84	0	0	84	-84	0	0	0	
Visitor Information	72	-9	14	77	77	-5	14	86	8	
Llanelli Community	40	0	25	65	36	-16	25	45	-20	13
Communities First - CCC Cluster (E)	616	-616	33	33	613	-613	33	33	-0	
Communities 2.0 (E)	0	0	0	0	1	-1	0	-0	-0	
Communities First Match - Pupil Deprivation Grant (E)	49	-49	0	0	49	-49	0	0	0	
Communities First Lift (E)	92	-92	0	0	92	-92	0	0	0	
Amman Gwendraeth Community	94	0	12	106	89	0	12	101	-5	
3 T's Community Dev Core Budget	287	0	31	318	295	-13	31	313	-5	
Betws wind farm community fund (E)	110	-110	2	2	110	-110	2	2	0	
Community Grants	173	0	5	177	173	0	5	177	-0	
Rural Carmarthenshire	29	0	5	34	29	0	5	34	0	
Physical Regeneration	374	0	49	423	372	-2	49	419	-3	

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Amman Gwendreath Regeneration	27	0	2	29	27	0	2	29	0	
Llanelli Regeneration	27	0	3	30	27	0	3	30	-0	
Llanelli Coast Joint Venture	134	-134	5	5	134	-134	5	5	0	
RDP Axis 4 LAG (E)	27	-27	1	1	27	-27	1	1	0	
Collaborative Communities (E)	0	0	0	0	8	-8	0	0	0	
The Beacon	123	-123	8	9	156	-156	8	9	0	
Local Investment Fund (LIF) (E)	25	-24	11	11	62	-62	11	11	0	
RLP - Convergence Funded (E)	0	0	0	0	1	-1	0	-0	-0	
Support for Carmarthenshire Businesses	0	0	1	1	0	0	1	1	0	
SWW Property Development Fund (E)	70	-70	2	2	146	-146	2	2	-0	
Regional Learning Partnership RCF (E)	0	0	0	0	262	-263	0	-0	-0	
ADREF (E)	70	-70	2	2	102	-102	2	2	-0	
Crosshands East SES (E)	63	-63	4	4	31	-31	4	4	-0	
Carmarthen town centre partnership (E)	54	-54	0	0	54	-54	0	0	0	
Ammanford town centre partnership (E)	36	-36	0	0	39	-39	0	0	0	
RLP - Skills Partnership (E)	0	0	0	0	71	-71	0	0	0	
RLP - UK Futures (E)	0	0	0	0	65	-65	0	0	0	
Regen Core & Policy Performance	0	0	39	39	10	0	39	49	10	
Regeneration Business Support Unit	322	-107	307	523	325	-65	307	567	45	14
Match Funding Earmarked for Future Schemes	7	0	249	255	7	0	249	255	0	
Regeneration Management	59	0	-1	58	1	0	-1	-0	-58	15
Business Support Projects	71	0	27	98	86	-23	27	90	-8	
UN Sir Gar	155	-117	0	39	172	-123	0	48	10	
Business Services Salaries	168	0	20	188	168	0	20	188	-0	
Workways(E)	0	0	0	0	2	-2	0	-0	-0	
Sector Development	61	0	6	67	61	0	6	67	-0	
Events	67	-29	3	41	88	-50	3	41	-0	
Economic Development Total	4,882	-2,506	1,043	3,419	5,098	-2,722	1,043	3,419	-0	
Chief Executive's Department Total	17,543	-5,286	-1,512	10,745	18,420	-6,254	-1,512	10,654	-91	

Transfer to/from Departmental Reserves

45

Net Forecasted End of Year Variance

-46

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Main Variance Summary		£'000
1	Chief Executive - Chief Officer - Vacant posts	-29
2	Corporate Savings Target - Efficiency savings will not be met until 2016-17	441
3	Corporate Savings Initiative - Saving from energy budget rationalisation	-278
4	People Management & Performance - Corporate Serv - Translation - Staff levels over and above the budgeted structure to meet demand for the service	48
5	People Management & Performance - Personnel Management - Part year vacant posts	-56
6	Admin and Law - Corporate Serv-Democratic - Part year vacant posts - Restructure imminent	-42
7	Customer Focus and Policy - Carbon Reduction Programme - Projection based on current estimate of likely charge	-22
8	Customer Focus and Policy - Complaints and Compliments Team - Vacant Post	-24
9	Customer Focus and Policy - Customer Services Centres - Vacant posts	-73
10	Customer Focus and Policy - Contact Centre - Vacant posts	-55
11	Statutory Services - Electoral Services - Staff - Vacant post	-28
12	Regeneration - West Wales European Centre - Mainly due non-achievement of consultancy income	35
13	Regeneration - Llanelli Community -Due to the result of recharging 1 member of staff to an externally funded project as a direct cost	-20
14	Regeneration Business Support Unit - Efficiency saving was identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. The sale is currently on hold so savings have not been realised at this point	45
15	Regeneration Management - Vacant post	-58
	Other	25
Forecasted end of year variance:		-91
	Contribution to/from Departmental Reserves	45
Chief Executive's Net Variance		-46

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Corporate Services Department										
Financial Services										
Chief Officer	325	-42	-286	-3	254	-42	-286	-75	-72	1
Accountancy	2,101	-385	-1,716	-0	2,033	-385	-1,716	-68	-67	2
Treasury and Pension Investment Section	211	-109	-97	4	211	-109	-97	4	0	
Local Taxation	879	-711	585	754	825	-698	585	712	-42	3
Housing Benefits Admin	1,411	-848	-518	45	1,360	-816	-518	26	-19	4
Housing Advances Admin	0	0	3	3	1	0	3	4	1	
Revenues	866	-124	-716	25	801	-124	-716	-39	-65	5
Benefits Fraud	148	0	-160	-11	82	0	-160	-77	-66	6
Payroll	536	-338	-198	0	536	-338	-198	0	-0	
Payments	387	-71	-304	12	387	-71	-304	12	-0	
Pensions	842	-796	-35	12	842	-796	-35	12	-0	
Financial Services Total	7,708	-3,424	-3,443	841	7,333	-3,379	-3,443	511	-330	
Audit Risk & Procurement										
Procurement	330	-5	-325	0	321	-5	-325	-9	-9	
Audit	542	-20	-521	0	501	-19	-521	-39	-39	7
Risk Management	126	-2	-113	12	119	-2	-113	5	-7	
Audit Risk & Procurement Total	998	-27	-959	12	941	-26	-959	-44	-56	
ICT										
Information Technology	3,656	-428	-3,099	128	3,612	-480	-3,099	33	-95	8
Central Telephone Network	1,167	-351	-806	9	1,144	-328	-806	9	-0	
ICT Total	4,823	-780	-3,906	137	4,756	-808	-3,906	42	-95	
Performance & Development										
Business Support Unit	140	0	-151	-12	132	0	-151	-19	-7	
Corporate Services Training	101	0	-101	-0	101	-1	-101	-1	-1	
Performance & Development Total	240	0	-252	-12	233	-1	-252	-20	-8	

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Corporate Property										
Corporate Property Division	1,093	-195	-914	-16	1,107	-222	-914	-30	-13	9
Operational Depots	248	0	-328	-80	269	0	-328	-59	22	10
Administrative Buildings	3,120	-624	-2,642	-147	3,225	-640	-2,642	-58	89	11
Commercial Property	82	-533	1,471	1,019	29	-486	1,471	1,013	-6	
Industrial Premises	337	-1,371	705	-330	324	-1,317	705	-288	41	12
Rural Estate	73	-309	423	187	56	-309	423	170	-17	13
Provision Markets	447	-592	432	288	422	-607	432	247	-40	14
Livestock Markets	39	-169	23	-108	61	-162	23	-79	29	15
Corporate Property Total	5,438	-3,793	-832	813	5,493	-3,744	-832	918	104	
Other Services										
Audit Fees	362	-84	4	282	362	-84	4	282	0	
Bank Charges	61	0	1	62	50	0	1	52	-11	
Council Tax Benefits	15,018	0	61	15,079	14,900	0	61	14,961	-118	16
Rent Allowances	47,077	-47,090	1,318	1,304	49,100	-49,093	1,318	1,324	20	17
Miscellaneous Services	5,724	-107	-1,475	4,142	5,667	-107	-1,475	4,085	-57	18
Other Services Total	68,241	-47,280	-91	20,870	70,079	-49,284	-91	20,705	-165	
Corporate Services Department Total	87,449	-55,305	-9,482	22,662	88,836	-57,242	-9,482	22,112	-550	
Transfer to/from Departmental Reserves									275	
Net Forecasted End of Year Variance									-275	

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Main Variance Summary		£'000
1	Chief Officer - Part year vacancy	-72
2	Accountancy - Part year vacancy	-67
3	Local Taxation - Vacant post and projected underspend on Post Office Giro fees	-42
4	Housing Benefits Admin - Part year vacant posts	-19
5	Revenues - Reduction in security costs, reduced staffing costs and increase in Court recovery income	-65
6	Benefits Fraud - Transfer of staff to DWP in August 2015, but no reduction in DWP grant until 2016/17	-66
7	Audit - Maternity leave and new staff members at bottom of salary scale in current year	-39
8	Information Technology - Vacant posts	-95
9	Corporate Property Division - Vacant posts	-13
10	Operational Depots - Mid year reduction in electricity budgets	22
11	Administrative Buildings - Efficiency saving relating to charging Health Board for occupancy not in place	89
12	Industrial Premises - Reduction in anticipated lettings income	41
13	Rural Estate - Tenants entitlements reduced & increased rental income	-17
14	Provision Markets - Additional lettings	-40
15	Livestock Markets - Repairs and maintenance expenditure at Newcastle Emlyn and Llandoverly	29
16	Council Tax Benefits - Slight downward movement in caseload meaning CTR being paid is 0.8% below the budget of £15.02m	-118
17	Rent Allowances - Minor fluctuation in Housing Benefits awarded	20
18	Miscellaneous Services - Reduction in subscriptions -£37k and reduction in past pension benefit claimants	-57
	Other	-41
Forecasted end of year variance:		-550
	Contribution to/from Departmental Reserves	275
Corporate Services Department Net Variance		-275